



Admissions Arrangements: 2026-2027

Admissions Arrangements for The Collective Community Trust

All schools within our Trust do the following for our admissions:

- The admissions are managed by Bury Local Authority
- The standard number of admissions (Published Admission Number – PAN) for each school can be found on their website.
- To apply for a place at any of our schools, in any year group, please visit Bury Local Authority's website [Primary school admissions - Bury Council](#) or by emailing a completed Bury Local Authority application form to the local authority, using the email address: admissions@bury.gov.uk

Applications for pupils starting school in Reception, September 2026

Applications for the September 2026 cohort must be received by Bury Local Authority by 15th January 2026

Pupils are allocated places to our schools using the following criteria, in order:

1. Pupils with an Education, Health and Care Plan who name one of our schools as their preferred school
2. Children in Public Care (Looked After Children) or previously Looked After Children
(A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions, in England.
A 'previously looked after child' is a child who was looked after (in England), but ceased to be so because they were adopted, or become subject to a child arrangements or special guardianship order, as well as a child who appears to have been in state care outside of England care (ie. In the care of/or accommodated by a public authority, religious organisation or any other provider whose sole/main purpose is to benefit society), but ceased to be so as a result of being adopted)
3. Children who will have an older brother or sister in the school in September 2026 (for this purpose, a brother or sister may be a full or step-brother or a full or step-sister, living at the same address at the time of admission)
4. Other children

Over Subscription Criteria

If there is over-subscription in any category, places will be offered using a straight-line distance measurement from home to school. The distance will be measured using Bury Local Authority's

computerised mapping system, which measures from the address point of the home property to the address point of the school as defined by Bury Council's LLPG (Local Land and Property Gazetteer). Those living closer to the school on this basis will receive the higher priority.

Where the final place in a year group can be taken by two or more children living an equal distance from the school (for example, two children living in the same block of flats), the Local Authority will then use random allocation to decide which of the children can be offered a place.

Where a child has parents or carers with shared responsibility and lives with each parent or carer for part of the week, the home address will be decided by using the name and address of the parent or carer to whom the Child Benefit Payment is paid, or where the child is registered with a GP and in agreement with both parents or carers.

If there is a situation where only one place is available and the next children to be offered are twins or triplets, both twins or the three triplets will be offered places.

Late Applications

If applications are received after the closing date, they will be dealt with as late applications and will not be considered until after those applications which were received on time.

Making Multiple Preferences

We recommend that parents and carers place the school as 1st preference in order to have the best chance of entry. However, 1st, 2nd and 3rd preferences for all primary schools in Bury will be considered. If you wish to give reasons for your preferences, you may do so. However, parents and carers should note that the criteria given above are the criteria which will be used to offer places. Parents and carers are only entitled to one appeal for an individual school each year. A re-appeal would only be considered if new evidence became available which could not have been made available at the original appeal hearing.

Admission Appeals

Admission appeals for schools within The Collective Community Trust are managed by Bury Local Authority. They determine the timetable for appeals hearing, in line with the relevant local authority policies and procedures. However, it is important for parents and carers to note the following dates for pupils wishing to start at one of our schools, in September 2026:

- 16h April 2026: Appeal deadline
- June to July 2026: Appeal hearings are held.

To appeal for a place at one of our schools, please find the relevant information here: [School admission appeals - Bury Council](#)

Applications for Pupils in any other Year Group than Current Year Reception

If your child is currently in any year group, other than Reception (i.e. you are applying as an In Year Admission, rather than applying to start in Reception in September 2026), you must also apply to Bury Local Authority. Please visit their website to find details about how to apply for a secondary school place as an In Year Admission [Primary school admissions - Bury Council](#)

